ROOTED IN RELATIONSHIPS

Evaluation Guidebook

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Rooted in Relationships™
nebraskachildren

Overview

The evaluation of Rooted in Relationships includes three components:

1. Community strategies to impact Early Childhood Systems of Care
2. Pyramid Model Implementation
3. Building Statewide Capacity to Support Early Childhood Systems of Care

Progress and outcomes across these three areas are reported annually in the aggregate across all participating communities. Each community also receives an annual "snapshot" report for their own use to support program improvement and to share with their stakeholders. The annual report is posted and shared widely, while individual snapshots are for each specific community's use only. Evaluators are available upon request to present, in person or through teleconference, about the Rooted in Relationships data at a community meeting. This document provides details of all aspects of the evaluation process.

Table of Contents

Updated 5/2026

RIR Pyramid Evaluation Plan			
Program Type	**Evaluation Tool**	**When to collect**	**Method to Submit**
Infrastructure evaluation for all programs	**Provider Information**	Initial and when new providers join RIR	Coaching Management System (CMS) https://app1.unmc.edu/rir/login.aspx
	Coaching documentation	Ongoing	CMS
	Training Surveys	Ongoing	Trainers collect surveys and scan to rootedinrelationships@nebraskachildren.org
Evaluation measures for all programs	**Demographic Survey**	Initial and September of Year 2 & Year 3	CMS
	ASQ-SE2 for all children	Initial and September of Year 2 & Year 3	Upload aggregate ASQ-SE2 results by site in the CMS
	Benchmarks of Quality (Collect only in centers that are currently participating center-wide. Center-wide is defined as centers where 75% of lead teachers in a program are currently in or have completed Rooted AND the director is being coached.)	Initial, Midpoint, End	CMS
	Family Child Care Home Benchmarks of Quality (**All** family child cares complete the FCCH BOQ)	Initial, Midpoint, End	CMS
	Provider Satisfaction and Skill Evaluation Survey **Provider Continuous Improvement Survey** **Exit Survey**	Midpoint End of Year 2 (optional) End of Year 3	Provider completes online survey
	Reflective Consultation Surveys completed by coach and consultant	Annually in December	Coach completes online survey
	Focus Groups	End of Year 1	MMI leads focus groups
Center-based programs only	**TPOT or TPITOS: Coach obtains teacher consent.**	Initial, Midpoint, End	Coach uploads consents to coach folder in SharePoint Observer uploads data to observer folder in SharePoint

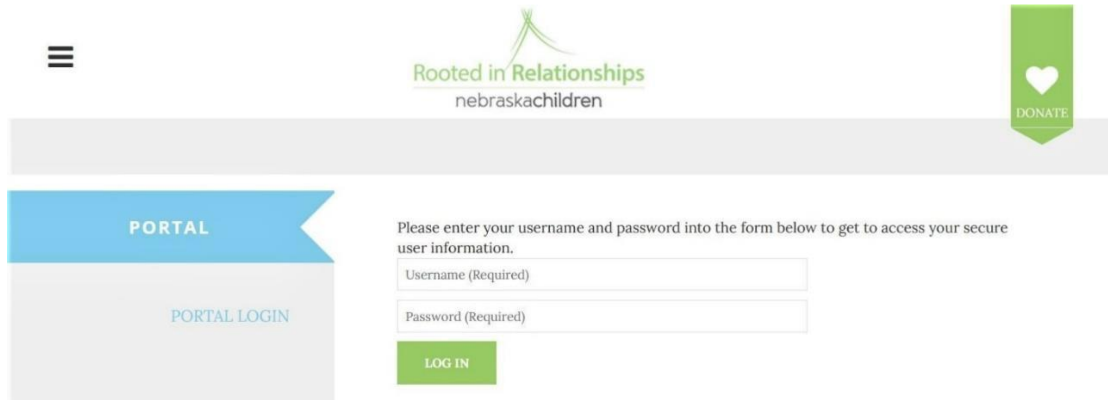
Initial = Evaluation tools completed within the **first two months** of provider participation
September = Evaluation tools collected in early fall and submitted by September 30th
Midpoint = Evaluation tools collected in late fall at approximately 18 months of participation in RiR, submitted by December 31st
End = Evaluation tools collected in spring and submitted by May 31st at conclusion of 3 years of participation in RiR

Evaluation Tool	What is it?	Who completes it?	What is the Purpose?
Provider Information	Information about each provider in RiR—name, location, and role	The coach	To track who is participating in RIR. To assign classroom observations as needed
Coaching Documentation	A quick online survey about coaching session	The coach	To learn about the content and goals of each coaching session
Demographic Survey	A brief survey about the director, provider(s) and children	The coach, based on interview with provider and/or center director	To document staff qualifications in early childhood and the children's risk factors
Benchmarks of Quality (Center-wide is defined as centers where 75% of lead teachers in a program are currently in or have completed Rooted AND the director is being coached.)	Center-wide assessment across multiple Pyramid Model practices	The coach with the center director and/or staff	To document the degree to which the center implements the Pyramid Model center-wide to fidelity
Family Child Care Home Benchmarks of Quality (for all home-based providers)	Family child care home assessment across multiple Pyramid Model practices	The coach with the home provider	To document the degree to which the home-based program implements the Pyramid Model to fidelity
TPOT – Teaching Pyramid Observation Tool (ages 3-5) **TPITOS** – Teaching Pyramid Infant Toddler Observation Scale	A 2-hour classroom observation	An outside trained evaluator. **Provider consent is required.**	To measure classroom environment and teacher practices based on the Pyramid Model. Coach will receive results to use for Pyramid Coaching.
ASQ-SE2 – Ages & Stages Questionnaire-Social-Emotional	An age-based social-emotional screener	Parent completes. Provider & coach score. Coach records how many children had ASQ-SE2 & how many need further assessment.	To determine if a child is at risk for social-emotional challenges
Provider Satisfaction and Exit Surveys	Brief surveys for providers at midpoint, end of Year 2, and at exit	Provider	To measure provider satisfaction and self-assessment of skills
Reflective Consultation Surveys	Brief surveys for the coach and the consultant	Coach and consultant	To describe the coach and consultant's experiences with Reflective Consultation
Focus Groups	Group discussion (1 hour) conducted at end of Year 1	Focus Group: Lead coach coordinates schedule, MMI leads	To collect feedback about Rooted in Relationships

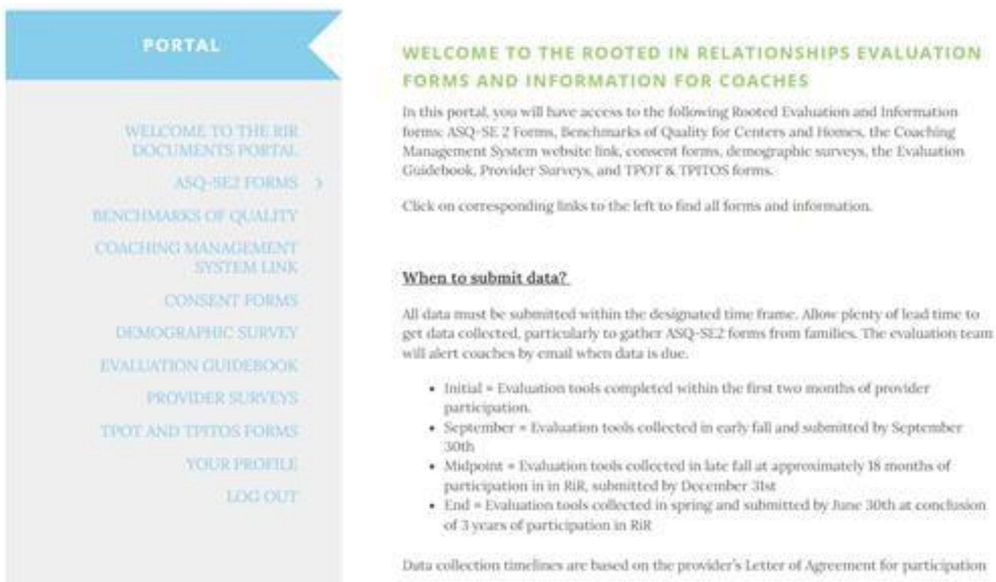
EVALUATION DOCUMENTS – where to find them

This guidebook and evaluation documents can be found in the Process Guide on the Rooted in Relationships website under the "Evaluation" tab and the "Coach and Trainer Information" tab or go to: [Rooted in Relationships Portal]()

You will be taken to this screen:



Once you are logged in, your screen will look like this:



You can then access all forms by selecting the folders on the left.

If you are unsure of your login information, please contact Christen Million (cmillion@nebraskachildren.org).

The following forms can be found on the RiR Portal:

a. **Provider Consent Forms:** for **any providers who will have a TPOT or TPITOS** observation.
Very Important!! Before TPOT or TPITOS data is collected, the provider must give written consent for the observer to collect the data and to share it with the evaluators at Munroe-Meyer Institute. Providers have the option to refuse to participate in the evaluation process. If they decline, have them sign the form and note that they elect not to participate. In this case, the observational data will not be collected.
b. **ASQ-SE2:** materials are in English and Spanish, PLUS an excel form to summarize the ASQ-SE results. For centers, ASQ-SE2 data should be aggregated across all classrooms. Please do NOT report the results by individual child or classroom.
c. **Benchmarks of Quality:** survey for centers doing program-wide implementation
d. **Family Child Care Home Benchmarks of Quality:** survey for home-based child cares implementing the Pyramid Model
e. **Demographic Surveys:** center-based and home-based
f. **Provider Satisfaction and Exit Surveys:** Surveys are completed via an online link. If provider prefers a printed survey, download survey form. Contact the evaluation team for a stamped addressed envelope if needed so provider can return printed survey. As of 2024, there will no longer be Year 2 interviews with providers. An optional Year 2 continuous improvement survey will be available to communities upon request.
g. **TPOT & TPITOS:** forms

EVALUATION DATA – when to submit

All data must be submitted within the designated time frame. Allow plenty of lead time to get data collected, particularly to gather ASQ-SE2 forms from families. **The evaluation team will alert coaches by email when data is due.**

- **Initial =** Evaluation tools completed within the **first two months** of provider participation
- **September =** Evaluation tools collected in early fall and submitted by September 30th
- **Midpoint** = Evaluation tools collected in late fall at approximately 18 months of participation in RiR, submitted by December 31st
- **End =** Evaluation tools collected in spring and submitted by May 31st at conclusion of 3 years of participation in RiR

Data collection timelines are based on the provider's Letter of Agreement for participation.

Questions?
Contact Data Collection Manager Kate Dietrich kathryn.dietrich@unmc.edu**, 402-559-9728**

EVALUATION DATA – where to submit

Evaluation data are submitted in two ways.

<u>The Coaching Management System (CMS)</u>

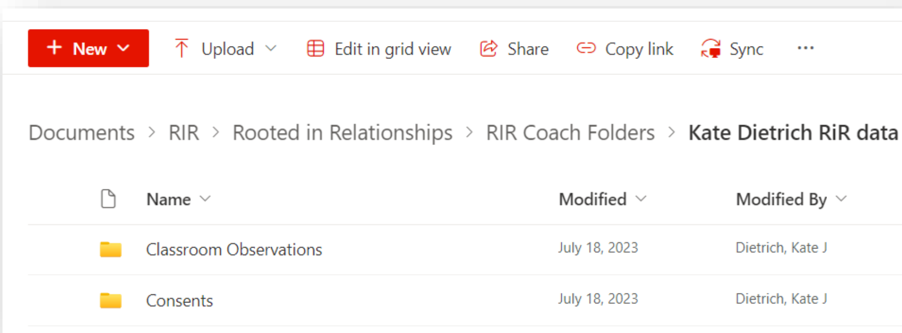
Contact the Evaluation Project Director to get a login for the Coaching Management Online System: https://app1.unmc.edu/rir/login.aspx

The following items are entered into the Coaching Management Online System (not SharePoint)

- **a. Teacher changes –** add new teachers and exit teachers who leave RIR
- **b. ASQ-SE2 –** coach reports number of children screened and number of children that received scores above the cutoff (not passing) for each site
- **c. BOQ** –for centers implementing Pyramid Model center-wide (in every classroom)
- **d. FCCH-BOQ—**for home-based child cares implementing the Pyramid Model
- **e. Coaching documentation** – log every coaching session with the provider and/or director (if applicable)
- **f. Demographic survey –** enter demographic information about the director, providers, and children each fall

<u>SharePoint Coach Folder:</u> Each coach will have a personal folder in their name to submit consent forms and access TPOT and TPITOS observation data.

1. Coaches will receive an email invitation to their coach RiR data folders.
2. Coaches will click on the link in the invitation email to access their folders. This triggers a second email that will contain the access code.
3. The access code email will come from the sender SharePoint Online. Sometimes this gets filtered to the email spam folder. Coaches might need to check there for it.
4. **Coaches must SAVE their invitation email, as they will use the link in the invite each time they want to access their coach RiR data folder.**



SharePoint coach RiR data folder view (above): Coaches will use the upload button on the task ribbon at the top to upload consent forms. Classroom observation data will be submitted to MMI by the observers and will be copied to the "Classroom Observations" folders for coaches to view. Coaches will be informed by MMI via email when new observation data has been copied to their coach RiR data folders.

Questions?

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Where to Submit Data

Upload to SharePoint

- Consents
- TPOT & TPITOS (observer uploads)

Coaching Management System

- Provider Information
- FCCH BOQ
- BOQ
- Demographic Survey
- ASQ-SE2
- Coaching Logs

Online

- Provider Surveys
- Reflective Consultation Surveys (coach)

When to Submit Data

The evaluation team will alert coaches by email when data is due.

Year 1 Data	Year 2 Data	Year 3 Data
BOQ	BOQ	BOQ
ASQ-SE	ASQ-SE	ASQ-SE
Child Demographic Survey	Child Demographic Survey	Child Demographic Survey
TPOTS & TPITOS	TPOTS & TPITOS	TPOTS & TPITOS
Provider Focus Groups	Provider Satisfaction Survey	Provider Exit Survey
Reflective consultation surveys	Reflective consultation surveys	Reflective consultation surveys
Coaching Logs	Coaching Logs	Coaching Logs

***BOQ for centers is ONLY for centers implementing Pyramid center-wide. FCCH BOQ is completed with ALL home providers.**
***Coaching logs are completed after every coaching session throughout Year 1, Year 2, and Year 3.**

TPOT and TPITOS Observations Timeline

- **August/September:** MMI will connect the observers with the coaches by email. The email will include the teacher's name, site name, and TPOT or TPITOS needed. The coach will connect the observer with the teacher to help facilitate the scheduling of the observation and debrief.
- **September/October:** Year 1 TPOT and TPITOS observations and debriefs are completed.
- **November/December:** Year 2 TPOT and TPITOS observations and debriefs are completed.
- **February/March:** MMI will connect the observers with the coaches by email. The email will include the teacher's name, site name, and TPOT or TPITOS needed. The coach will connect the observer with the teacher to help facilitate the scheduling of the observation and debrief.
- **April/May:** Year 3 TPOT and TPITOS observations and debriefs are completed.

Best Practices for Making Observation Assignments: Decisions about observer assignments are made on a case-by-case basis, and the following best practices are dependent on community circumstances, such as observer capacity and availability.

1. RiR coordinators and lead coaches will not be observers for their own county cohorts.
2. Observers will not be assigned to a classroom with a potential conflict of interest, such as being related to a teacher/coach or having a history with them.
3. The same observer will be assigned for all three of a teacher's observations, if possible.

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Click Here for systems evaluation guidance