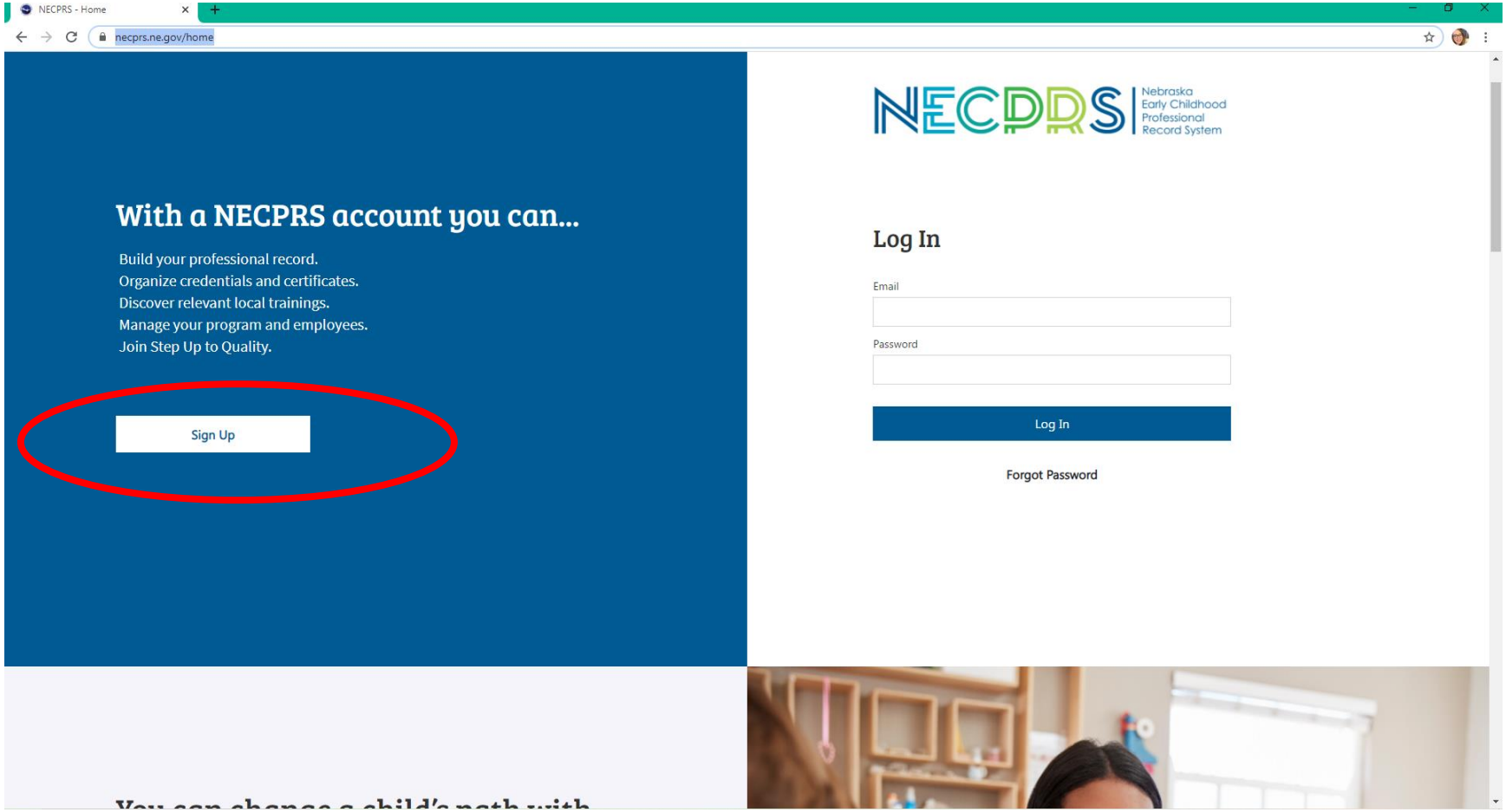
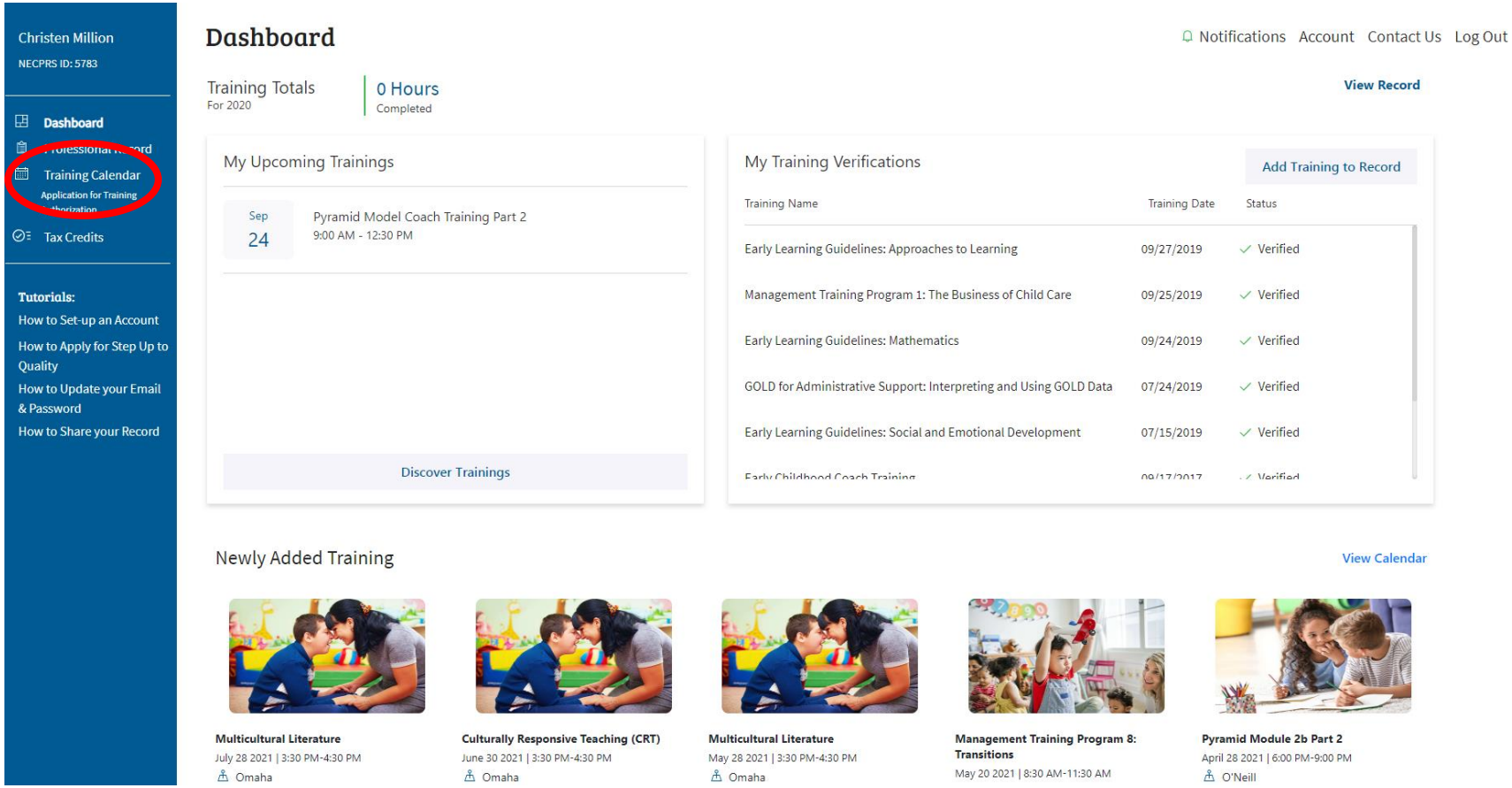
Nebraska Early Childhood Professional Record System (NECPRS)

How to create an account and sign up for trainings

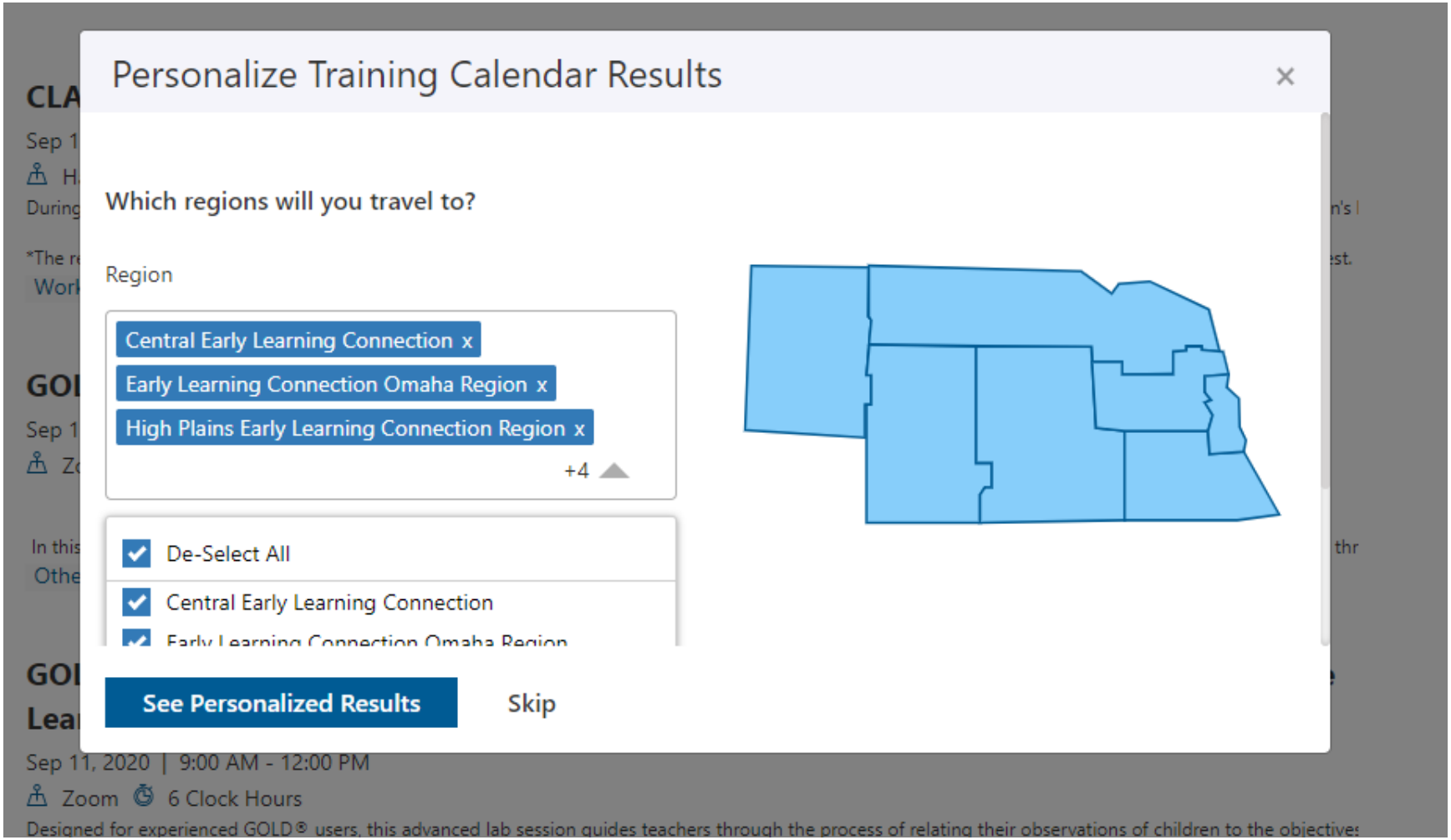
1. Go to https://necprs.ne.gov/home and click “Sign Up” if you have not registered for an account. Once you have an account, sign in using credentials to the right.



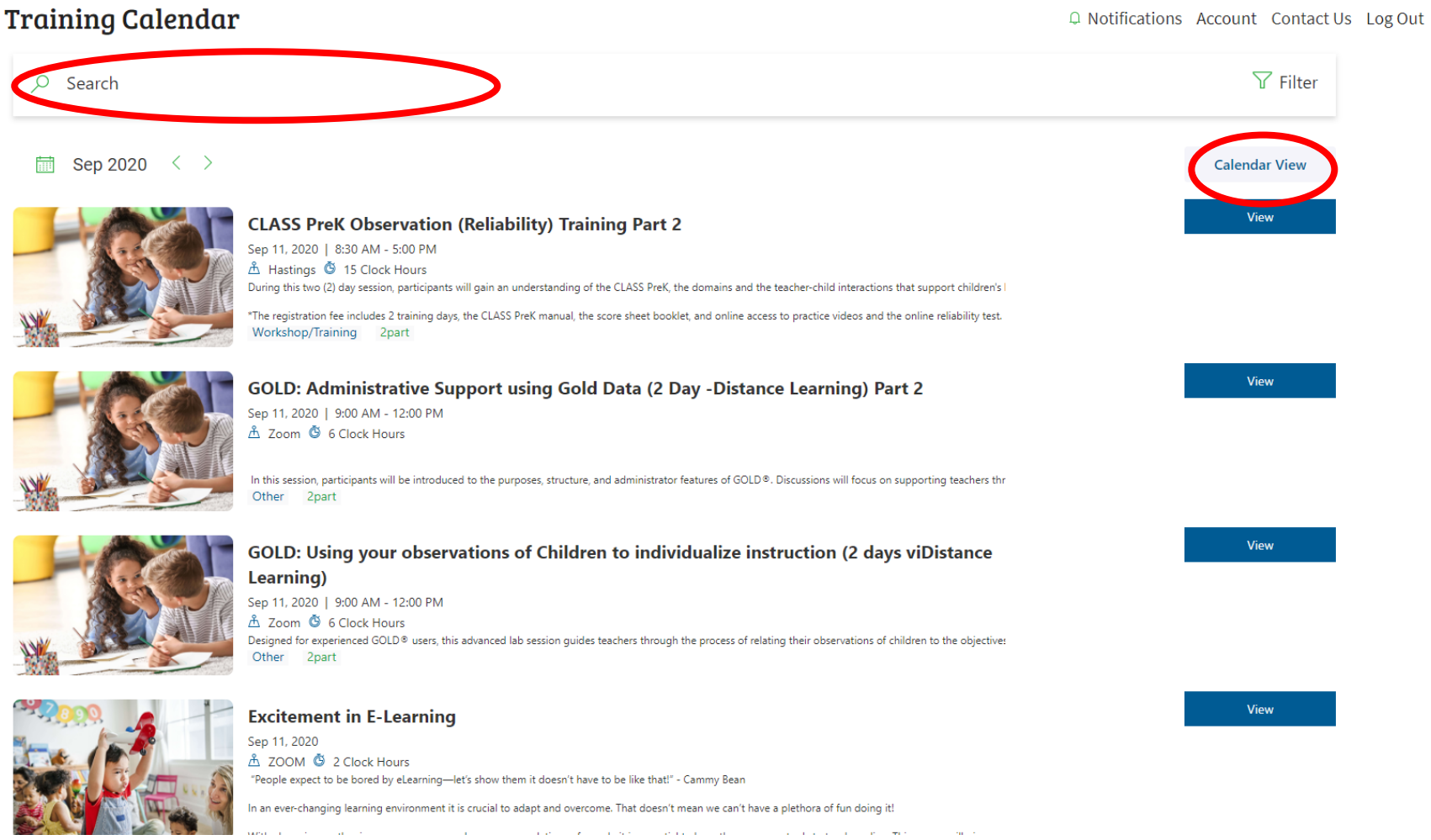
2. One you are logged in and your account set up is complete, it should take you to this screen. Everyone has their own individual NECPRS ID. Click on Training Calendar to access trainings.



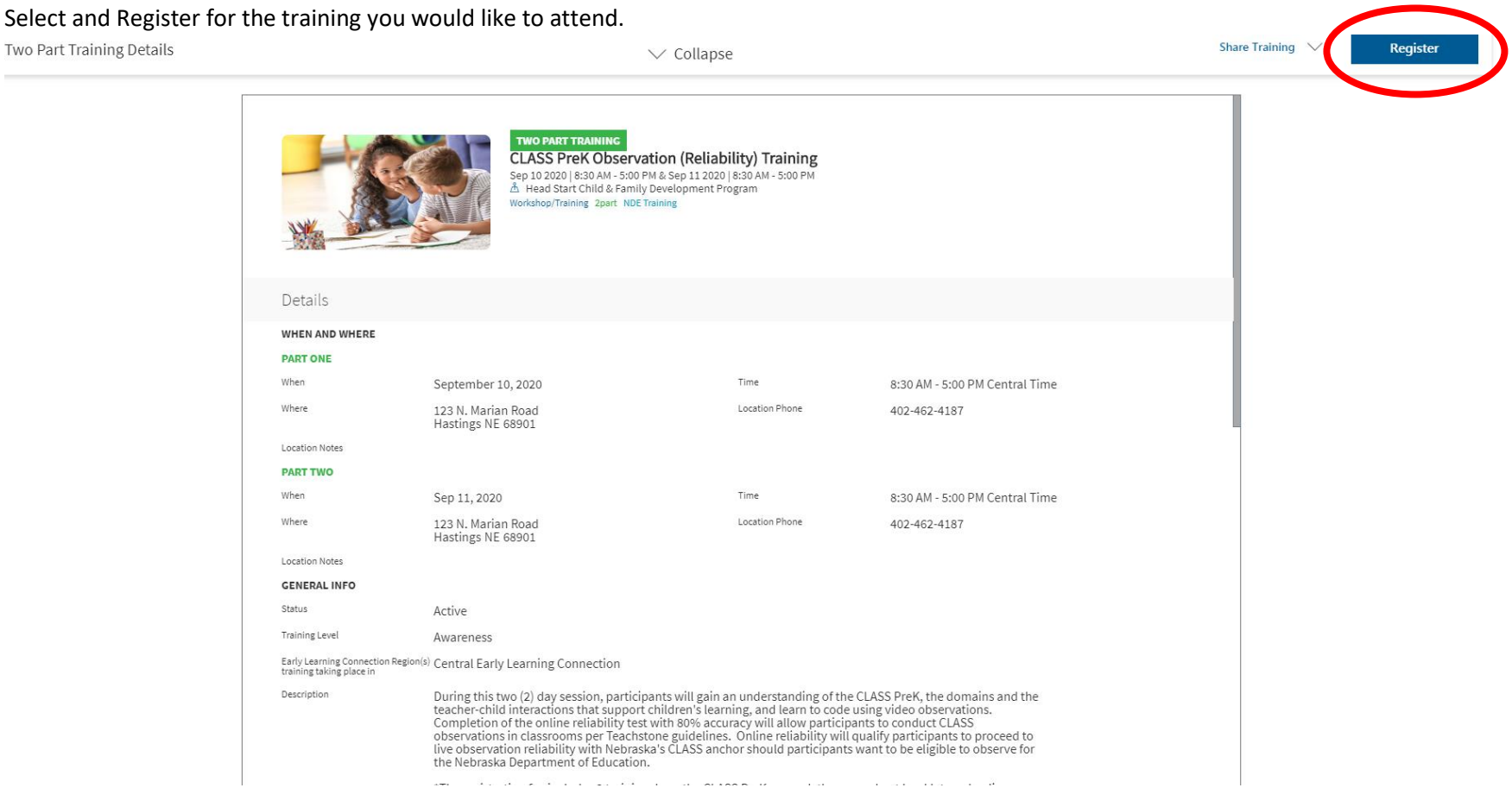
3. Select all regions for EC Coach or Pyramid Coach training. Individualize region based on preference.



4. Find the training you would like to attend by the search feature OR on calendar view. You can either search for the training, or find it on the calendar by changing the month/year.



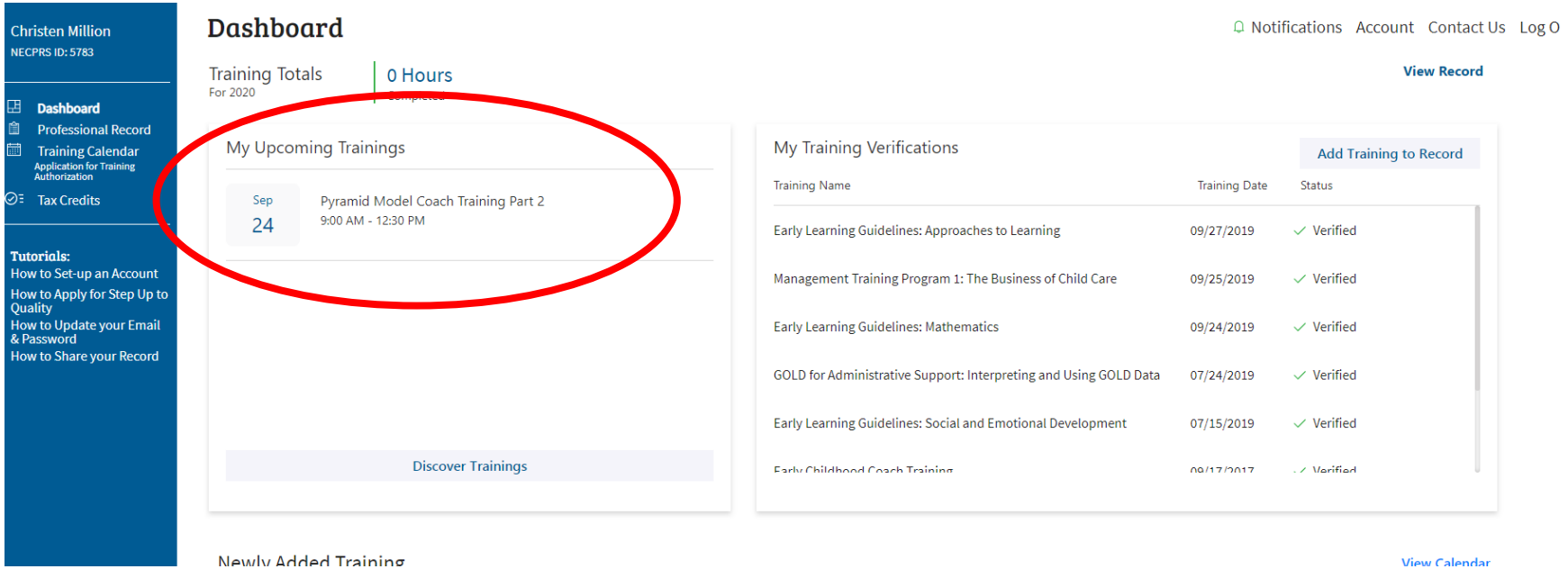
5. Select and Register for the training you would like to attend.



6. You will then be direction to the registration page where you will fill out all applicable details.

7. On the confirmation page, select payment by “Check” if you are registering for the **Early Childhood Coach Training or the Pyramid Coach Training**. Both of these trainings are provided for free to new Rooted coaches. When registration is complete, please email Christen Million at cmillion@nebraskachildren.org to let her know that registration is complete, so we can waive the registration fee.

8. You should be able to access your upcoming trainings from your account.



If you have any questions about this process, please contact Christen Million at cmillion@nebraskachildren.org or your Rooted TA.