

Lead Coach Guidelines

Depending on community capacity regarding the Pyramid Model, lead coach responsibilities could be shared by members of the coaching team and the community Rooted Coordinator, thus this role may look different based on community driven work plans. Rooted in Relationships does not require a Lead Coach position as part of the implementation package.

If the community work plan includes a Lead Coach, this individual should have significant coaching experience, some expertise in implementation of the Pyramid Model and be actively coaching in the community. The lead coach must understand and be able to effectively communicate the Pyramid Model to coaches, parents, providers, and/or other interested stakeholders. Generally, this individual is the one who delivers Pyramid Model Training Modules in the community however an outside trainer may need to be utilized when the community does not have the base of Pyramid Model expertise needed to deliver training to fidelity as required by this initiative.

http://rootedinrelationships.org/file_download/inline/376c6ed7-560a-49a5-aa63-e5dd39c895bd

Duties of the lead coach **might** include:

Training:

- Delivery of Pyramid Model module trainings to child care providers at intervals required by the Rooted in Relationships initiative. This individual must meet the guidelines established for Pyramid trainers by the State Pyramid Leadership Team. (See qualifications below).

Coach Support:

- Participate in any required coach training, meetings, and conference calls throughout the contract period.
- Support coaches in the use of the coaching process including application of the five characteristics identified in the EC coach training.
- Provide coach support to the coaching team at least monthly or as needed and agreed upon by the Lead Coach and the Coaching Team. This may include convening and facilitating coach group meetings or individual contacts within a community. Questions and issues addressed may include guidance or support for situations related to a site, data collection, problem solving or capacity building for director, and/or provider scenarios, etc.
- Participate, along with other community coaches, in reflective consultation with Rooted in Relationships Coach Consultants monthly.
- Assist in and facilitate fidelity to the Rooted Pyramid implementation package components.

Provider Collaboration Meetings:

- With the help of the coaching team and participating providers, ensure that Provider Collaboration Meetings are scheduled and implemented according to the Rooted in Relationships Package:
 - coaching team and coachees meet at least every other month (a minimum of 6 meetings per year)
- Assist in the development of a community inspired plan to transition planning and implementation of these meetings to providers by Year 3.

Evaluation:

- Assist in and facilitate data gathering in accordance with identified evaluation plan including, ASQ-SE, Benchmarks of Quality, demographic surveys, coaching documentation, provider surveys, and facilitate the scheduling of provider focus groups, among other requirements as established by the Munroe-Meyer Institute and the Nebraska Children & Families Foundation and in accordance with the evaluation guidebook.

Communication:

- Establish regular and ongoing communication loops with the community coordinator and coaches regarding:
 - The needs, questions and resources for coaches and providers
 - Information from lead coach calls/meetings
 - Information shared by RiR staff
- Maintain regular communication and work in cooperation with Rooted in Relationships Coordinators.

Community Meetings:

- Attend and report out status of implementation at stakeholder meetings as requested by community coordinator.

